

**REGULAR MEETING MINUTES
BISHOP BOARD OF EDUCATION
2204 SW BISHOP ROAD, LAWTON, OKLAHOMA
MUSIC ROOM
OCTOBER 14, 2002 AT 7:00PM**

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Johnnie Scheid, David Isham, Joe Foley*
Absent: *None*
Quorum: *3*
Employees Present: *Howard Hampton, Cindy Pennington, Suzan Wait, Jeannie LeGay, Millie Kannins, Ann Maysick*
Others Present: *Bruce McDanel, Eric Laub, Samantha Laub, Stanley Haywood, Margaret Commings, Karen Prestage, Charles Kelsey, Robin Butcher, Jerry Butcher*

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item.

None

B. Any citizen who would like to address the board concerning an item for future consideration.

None

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. September 9, 2002, Regular Meeting

Motion: *To approve the minutes of the September 9, 2002, Regular Meeting of the Bishop Board of Education.*

Motion made by: *Mr. Isham*
Motion seconded by: *Mr. Scheid*

Vote:	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>
	<i>Foley</i>	<i>Yes</i>

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: *To approve the emergency transfer requests.*

Motion made by: *Mr. Foley*
Motion seconded by: *Mr. Isham*

Vote:	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>
	<i>Foley</i>	<i>Yes</i>

Motion carried

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cindy Pennington presented the Treasurer's Report to the board. The school board had no questions.

Mr. Hampton stated that because of the potential shortfall, the Impact Aid payment (81-874) should be deposited into the General Fund.

B. Superintendent's Report

1. District Insurance Quote

Mr. Hampton presented the board with the district insurance quotes from The North American Group Insurance Company. Mr. Hampton asked the insurance company to change the deductible on the property insurance from \$2500 per occurrence to \$5000 per occurrence in order to lower the premiums.

2. Surplus Property Sale

Mr. Hampton presented the results of the surplus sale that concluded on September 12, 2002.

3. School Sewer Line

Mr. Hampton discussed with the board the results of the City of Lawton's evaluation of the school's sewer line. City engineers said that before they would consider taking over the maintenance of the sewer line, the line would have to be replaced. The current line is concrete with rubber gaskets that are separated at many of the joints.

There is approximately 1000 feet of line that should be replaced with PVC pipe at a cost of approximately \$15 per foot.

Also, the manhole covers will have to be replaced at a cost of \$1500 to \$2000 each. There are currently four manhole covers. A city engineer stated that a fifth manhole cover would be beneficial because the city's maintenance of the sewer line could begin east of Sheridan Road. Therefore, the city's maintenance of the sewer line could run under Sheridan Road. Currently, Bishop School District maintains the sewer line under Sheridan Road and through Dr. Charles Kelsey's property.

An engineer would have to be hired to draw up the plans.

Mr. Hampton spoke with Odel Gunter, Great Plains Improvement Foundation. Mr. Gunter said that the foundation was not interested in using the school's sewer line.

Dr. Charles Kelsey, property owner, stated that at this time he does not want to grant an easement to the City of Lawton for the sewer line.

4. School Renovation Project

Mr. Hampton presented an updated letter from Robust Construction concerning the completion dates of the remaining renovation project items.

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5. ***Mr. Hampton also presented the board with a draft of the November 7, 2002 Bishop Public School Board Regular Meeting Agenda.***

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- | | |
|----------------------------|-----------------------------------|
| A. General Fund | #138-153 |
| B. General Fund Payroll | #80009-80047, 70045, 70050, 70055 |
| C. Building Fund | None |
| D. Building Fund Payroll | None |
| E. Child Nutrition Fund | None |
| F. Child Nutrition Payroll | None |
| G. Change Order Listing | GF #69, 77; BF #12 |

Motion: To approve General Fund #138-153; General Fund Payroll #80009-80047, 70045, 70050, 70055; and Change Order Listing GF #69, 77, BF #12.

Motion made by: Mr. Isham
Motion seconded by: Mr. Scheid

<i>Vote:</i>	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>
	<i>Foley</i>	<i>Absent</i>

Motion carried.

VII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

- A. Discuss and vote to approve or disapprove the school calendar for the 2003-2004 school year.

Motion: To approve the school calendar for the 2003-2004 school year.

Motion made by: Mr. Scheid
Motion seconded by: Mr. Isham

<i>Vote:</i>	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>
	<i>Foley</i>	<i>Absent</i>

Motion carried.

- B. Discuss and vote to approve or disapprove 2002 Annual School Board Election Resolution.

Motion: To approve the 2002 Annual School Board Election Resolution.

Motion made by: Mr. Isham
Motion seconded by: Mr. Schied

<i>Vote:</i>	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>
	<i>Foley</i>	<i>Absent</i>

Motion carried.

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- C. Discuss and vote to approve or disapprove change order (002) for the School Renovation Project.

Motion: To approve the change order (002) for the School Renovation Project.

Motion made by: Mr. Scheid

Motion seconded by: Mr. Isham

<i>Vote:</i>	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>
	<i>Foley</i>	<i>Absent</i>

Motion carried.

VIII. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the Agenda.

None

IX. VOTE TO ADJOURN

Motion: To adjourn. (The time was 7:42PM)

Motion made by: Mr. Isham

Motion seconded by: Mr. Scheid

<i>Vote:</i>	<i>Scheid</i>	<i>Yes</i>
	<i>Isham</i>	<i>Yes</i>
	<i>Foley</i>	<i>Absent</i>

Motion carried.

Agenda and notice of this meeting were posted on the 10th day of October 2002 at 5:45PM. Notice of this meeting was given to the Comanche County Clerk on the 9th day of November 2001 at 1:00PM.

Suzan Wait, Minutes Clerk